THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
AUGUST 27, 2026

MULTIPURPOSE ROOM
132 ALTON SQUARE MALL
ALTON, IL 62002

1. **Opening of Meeting**

   A. **Call to Order**

   Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   B. **Determination of a Quorum**

   Members Present:

Kevin Botterbush	President
Peter Tassinari	Vice President
Amber Sims	Secretary
Kerry Miller	Treasurer
Edmund Morrissey	Trustee
Jeff Weber	Trustee

   Members Absent:

Christy Schaper	Trustee

   Others Present:

Mary Cordes	Executive Director – THPLD
Sue Hardin	CFO; Asst. Dir. of HR – THPLD
Sharon Eberlin	Member of the Public

   C. **Recognition of Visitors to the Meeting**

   President Botterbush welcomed the visitors to the meeting.

   D. **Approval of Agenda and Requested Changes to Consent Items**

   A motion was made by Secretary Sims, seconded by Treasurer Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Miller	Yes
Morrissey	Yes
Schaper	Absent
Sims	Yes
Tassinari	Yes
Weber	Yes

Motion carried.

2. Open Forum

President Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent Items

A motion was made by Treasurer Miller, seconded by Vice President Tassinari, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on July 23, 2026;
B. Minutes of the Building & Equipment Committee meeting conducted on August 24, 2026;
C. Minutes of the Personnel Committee meeting conducted on July 30, 2026;
D. Bill lists for the periods ending July 2, 2026; July 17, 2026; and July 31, 2026, payable on the same dates.,

A roll call vote was taken:

Botterbush	Yes
Miller	Yes
Morrissey	Yes
Schaper	Absent
Sims	Yes
Tassinari	Yes
Weber	Yes

Motion carried.

4. Committees

A. Building & Equipment
The committee met on August 24, 2026 to review the proposal submitted by Engberg Anderson.

B. Finance & Insurance
No meeting; no report

C. Long Range Plan
No meeting; no report.

D. Personnel
The committee met on July 30, 2026, to begin the process of creating an evaluation document for the Executive Director.

5. Ordinance 26-5

A motion was made by Treasurer Miller, seconded by Trustee Weber, to approve the Annual Budget and Appropriation Ordinance 26-5 for the Fiscal Year beginning July 1, 2026 and ending on June 30, 2027.

A roll call vote was taken:

Botterbush	Yes
Miller	Yes
Morrissey	Yes
Schaper	Absent
Sims	Yes
Tassinari	Yes
Weber	Yes

Motion carried.

6. Design Professional

A motion was made by Trustee Morrissey, seconded by Trustee Weber, to approve the agreement for on-call services for Engberg Anderson Architects.

A roll call vote was taken:

Botterbush	Yes
Miller	Yes
Morrissey	Yes
Schaper	Absent
Sims	Yes
Tassinari	Yes
Weber	Yes

Motion carried.

7. Director's Report

In addition to the written report previously submitted by Director Cordes, the following topics were discussed:

- Statistics reported on the Illinois Public Library Annual Report (IPLAR), including visits, circulation, programming attendance, interlibrary loan, reference, and Genealogy;
- Working on an AI policy for trustee review in October;

- Reminder for trustees to notify Director Cordes of their availability for iLEAD training for Library Trustees.

8. General Discussion

President Botterbush shared a note from the Sunken Garden Committee thanking the Library for donating a bench for the garden. The bench was in storage and no longer in use by the Library and the library has held outreach programs in the park in the past.

13. Adjournment

There being no further business, the meeting was adjourned at 5:59 p.m.

Approved by THPLD Board action on October 22, 2026.

Amber L Sims

Amber Sims, Secretary